

Landlord Fees & Services

TENANT FIND SERVICE

One month's rent as agreed, (plus VAT)

For landlords who prefer to manage the tenancy themselves once their tenants have moved in.

Once the tenancy begins, ongoing management becomes the landlord's responsibility unless Orange Square is appointed to provide an additional management service.

RENT COLLECTION

Set up Fee: 50% of the monthly rent (plus VAT)

Monthly Fee: 12% of the rent (Inc VAT)

For landlords who manage their property and tenancy themselves but want us to handle the collection and monitoring of rent.

Our Rent Collection Service includes our **Tenant Find Service**, covering the letting process from marketing your property through to the tenant moving in. Once the tenancy has commenced, we will continue to collect and monitor the rent on your behalf.

Our Rent Collection Service does not include property inspections, maintenance management, contractor coordination, tenant management or general property management.

For landlords looking for a more comprehensive service, our **Fully Managed Service** includes rent collection together with the ongoing management of the property and tenancy.

FULLY MANAGED SERVICE

Set up Fee: 50% of the monthly rent as agreed, (plus VAT)

Monthly Fee: 14.4% of the rent (Inc VAT)

For landlords who want a completely hassle-free experience, with Orange Square taking care of the day-to-day management of their property and tenancy.

Our Fully Managed Service gives you peace of mind throughout the tenancy. We act as the main point of contact for your tenants, manage maintenance and repairs, arrange inspections and oversee the ongoing administration of your property.

Our Fully Managed Service includes everything within our Tenant Find and Rent Collection Services, plus: Tenant Management, Maintenance & Repairs, Property Inspections, Compliance & Property Management,

Additional Non-Optional Charges

Service	Fee (Excl. VAT)	Fee (Incl. VAT)
Deposit Protection	£100	£120
Tenant Referencing*	£50 per tenant	£60 per tenant
Sanctions Checks*	£25 per person	£30 per person
Right to Rent Checks*	£20 per tenant	£24 per tenant
Additional Inspections	£60 per inspection	£72 per inspection
Serve Section 13 Notice (Rent Increase)	£150	£180
Administration – Property Licence Application	£200	£240
Administration – Filing Claim with HomeLet	£250	£300
Court Attendance	£150 per hour	£180 per hour
Bailiffs Attendance	£150 per hour	£180 per hour

***applicable for all level of services**